



**County of Los Angeles  
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

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Director

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January 16, 2014

To: Supervisor Don Knabe, Chairman  
Supervisor Gloria Molina  
Supervisor Mark Ridley-Thomas  
Supervisor Zev Yaroslavsky  
Supervisor Michael D. Antonovich

From: Philip L. Browning  
Director

**NOTICE OF INTENT TO NEGOTIATE A SOLE SOURCE CONTRACT WITH LOS ANGELES HOMELESS SERVICES AUTHORITY**

This is to inform your Board that the Department of Children and Family Services (DCFS) intends to commence negotiations for a sole source contract with the Los Angeles Homeless Services Authority (LAHSA) on or after February 4, 2014. Per Board policy, DCFS is notifying your Board of its intent to enter into Procurement by Negotiation (PBN) for a sole source contract in excess of \$250,000.

LAHSA is a Joint Powers Authority established in 1993 by the County and the City of Los Angeles. LAHSA is the lead agency in the Los Angeles Continuum of Care Program, and coordinates Federal, State, County and City funds for programs providing shelter, housing and services to homeless persons and youth in Los Angeles City and County.

California Department of Social Services (CDSS) contracting regulation OPS 01-02, Sections 23.650.1.11 and 23-650.1.14, permits DCFS to enter into Procurement by Negotiation with government agencies, such as LAHSA. The contract with LAHSA will enable DCFS to continue contracting out the Independent Living Program (ILP) transitional housing services for Transition Age Youth (TAY) to provide for the continuation of life skills training, support services and housing. These services target the former DCFS Foster and Probation TAY and are in accordance with the John H. Chafee Foster Care Independence Act. Additionally, these services will enhance TAY lives and assist them in becoming self-sufficient adults per your Board motion on services for ILP emancipating youth.

The existing ILP transitional housing services have been provided via a Sole Source Agreement with LAHSA. In addition, LAHSA released a Request for Proposals (RFP) to acquire seven subcontractors equipped to provide housing services up to a maximum of 24 months for approximately 175 TAY.

*"To Enrich Lives Through Effective and Caring Service"*

The current agreement with LAHSA expires on June 30, 2014. DCFS wishes to continue its contract relationship with LAHSA due to the lack of availability of any other entity that is capable of providing the unique services required for the identified target population.

The projected contract period with LAHSA under the new contract to be approved by the Board will be effective July 1, 2014, through June 30, 2015, with the option to extend two additional one-year periods through June 30, 2017. The Maximum Annual Contract Sum for this contract period is \$2,010,376 and the Maximum Annual Sum for each additional option year is \$2,010,376. The Contract will be financed using 57% (\$1,145,914) federal funds and 43% (864,462) state funds, with no net County cost. The Total Maximum Contract Sum is \$6,031,128 if all options are exercised.

If you have any questions or require additional information, please contact me or your staff may contact Aldo Marin, Board Liaison, at (213) 351-5530.

PLB:CMM:EM  
LTI:DLM:RD:mn

c: Chief Executive Officer  
Executive Office, Board of Supervisors  
County Counsel